## Polish Your Practice CLE Seminar Presented by The Florida Bar Board of Legal Specialization & Education



## **Facilitator Instructions**

- 1. Course presentation is a PowerPoint on CD (enclosed).
- 2. **Facilitator notes are found in notebook 14 pages.** Notes are labeled by slide (correspond to PowerPoint slides). Presenter reads notes and/or discusses topics as listed per slide.
- 3. Slides 1 3 and notes immediately following on page 1 of the presenter notes are the introduction.
- 4. When you conclude slide #3, toggle off the PowerPoint.
- 5. Segment 1: "Quality of Life Principles That Can Enhance Your Life, Legal Career and Professionalism"

Play the "Empirical Intersections"/Lawrence Krieger DVD (enclosed) – 40 minute presentation. Note: The DVD presentation includes a PowerPoint (dual screens) – and you have a copy of that PowerPoint in the notebook, as well as the handout, "The Inseparability of Professionalism and Personal Satisfaction: Perspectives on Values, Integrity and Happiness" by Professor Krieger.

6. Segment 2: "Codes, Creeds, Oaths and Common Sense: Practicing With Professionalism and Effectiveness"

Toggle back or insert the presenter PowerPoint; <u>advance to slide 4</u>. Notes/discussion points are labeled by slide. Emphasize highlighted text.

[The course is designed to educate audiences about professionalism, but also serves as a promotion for board certification]

7. Part 3: "Diversity in the Legal Profession: Dialog to Stimulate Next Steps"

Begins on slide 25. Course materials seek audience feedback and ideas; please take notes and return with course notebook.

SUMMARY: We hope that you, as leaders in our profession, will go back to your respective firms with renewed commitments to educate your partners and associates about:

- 1. The overall merits of professionalism to lawyers and to the profession.
- 2. The current lack of diversity in the field of law and possible ways to address the issues.
- 3. The merits of board certification, particularly for minority lawyers, as a mechanism to increase lawyer profiles, generate referrals and encourage professionalism.